



## **Memorandum**

**To:** Honorable Mayor Maso and Members of the Frisco City Council

**cc:** George Purefoy, City Manager  
Paul Knippel, P.E., Director of Engineering Services  
Elizabeth Metting, P.E., Asst. Director/City Engineer

**From:** Jason Brodigan, P.E. Senior Civil Engineer

**Date:** May 18, 2010

**Subject:** Consider and act upon adoption of a Resolution authorizing the City Manager to execute Amendment Number One to the Professional Services Agreement by and between the City of Frisco and Halff Associates, Inc. to perform Engineering Design Services for Teel Parkway (Eldorado Parkway to Freestone).

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**Action Requested:** City Council consideration and approval of a Resolution authorizing the City Manager to execute Amendment Number One to the Professional Services Agreement by and between the City of Frisco, Texas and Halff Associates, Inc. of Frisco, Texas, in the amount of \$2,500, to perform Engineering Design Services for Teel Parkway (Eldorado Parkway to Freestone).

**Background Information:** The City Council approved a Professional Services Agreement for Halff Associates, Inc. to provide engineering, bid phase, and construction administration services for the construction of the two northbound lanes of Teel Parkway from Eldorado Pkwy to Freestone at the April 21, 2009 Council meeting. Construction of the project began in November 2009 and is expected to be completed in June. During construction of the project, the property owner on the northwest corner of Teel Parkway and Eldorado Parkway requested a northbound left turn lane and median opening adjacent to their property as part of the Teel Parkway improvement project.

A Developer Agreement was approved by the City Council at the March 25, 2010 Council meeting which describes the turn lane and median opening that will be built and outlines the process of collecting escrow funds, conveying the funds to the City of Frisco and making the developer responsible for any cost overruns. As stated in the Developer Agreement, the property owner is responsible for the design and construction costs that are associated with the addition of the left turn lane and

median opening to serve their property. The property owner has escrowed the appropriate funds for the design and construction of the turn lanes.

Amendment Number One adds the design of the turn lane and median opening as well as other plan adjustments necessitated by the addition of the turn lane. The cost of Amendment Number One is \$2,500.

**Alternatives:** City Council could consider the following alternatives:

- Approval of a Resolution authorizing the City Manager to execute Amendment Number One;
- Input towards the discussion as desired;
- Deny approval of the Resolution and send back to staff with direction.

**Financial Considerations:** The cost of the Amendment is \$2,500. The property owner requesting the turn lane and median opening has already paid the City for the anticipated additional engineering costs.

**Legal Review:** The Resolution and the Professional Services Agreement have been reviewed and approved by the City Attorney's Office as to form and legality.

**Supporting Documents:** Supporting documents include the following items:

- Project Location Map;
- Copy of Amendment Number One;
- Copy of Resolution.

**Staff Recommendation:** Staff recommends approval of a Resolution authorizing the City Manager to execute Amendment Number One to the Professional Services Agreement by and between the City of Frisco and Halff Associates, Inc. to perform Engineering Design Services for Teel Parkway (Eldorado Pkwy to Freestone) in the amount of \$2,500. Staff will be present at the meeting to address the City Council's questions relating to this agenda item.